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1. **Aims and Scope**

   The Philippine Journal of Obstetrics and Gynecology is the official publication of the Philippine Obstetrical and Gynecological Society, Inc (POGS). It is a peer-reviewed journal that covers all aspects in obstetrics and gynecology and features original research papers, interesting case reports, clinical reviews and guidelines, as well as correspondences. The journal is published quarterly and sent as third class mail to all POGS members.

2. **Submission of Manuscripts**

   All manuscripts, editorial business and correspondences should be sent to

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   When sent by mail, the hard copy of the manuscript should be accompanied by a CD-R copy wrapped in protective material to avoid damage. Photos and illustrations should be submitted as unmounted glossy prints and gently labeled appropriately at the back using lead pencil #2 with the figure number and title. The author should keep a copy of all materials submitted as they will not be returned to the author.

3. **Acceptance and Intellectual Property Rights**

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   A manuscript submitted for publication is screened for scientific content by the Editorial Board. Once accepted, the paper will undergo a blind peer-review by two evaluators who are content experts on the subject matter of the manuscript.

   The Editorial Board has the prerogative to deny publication of any manuscript and their decision is final.

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   iii. Original research papers include descriptive and analytical studies and meta-analysis. The manuscript should not exceed 5000 words.

   iii. Clinical reviews include systematic critical assessments of the medical literature on specific, relevant and timely Ob-Gyne topics in no more than 4000 words.

   iii. Case studies refer to rare or interesting cases that involve diagnostic or management dilemma, or provide new information relevant to the case. A case study should be written with no more than 2000 words.

   iv. Letters to the editor refer to reactions to published articles or constructive suggestions for the improvement of the journal. It should not exceed 4000 words. No more than 3 references may be cited whenever necessary. If the letter refers to a previous article, it should be sent within 3 months from publication of the index article.

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   Only manuscripts in the English language with American English spelling will be accepted. Accepted manuscripts will be edited according to journal style. When major revisions are needed, the manuscript will be returned back to the author(s) for corrections and generally with accompanying comments from the reviewer(s).

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   All authors named in the manuscript should have significantly contributed to its preparation and writing. All authors should also agree on the contents of the manuscripts.

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   • Double-spaced with 1 1/4 margin on its right, left, top and bottom sides.
   • The use of Word and its tools such as Spelling and Grammar, Word count, Language (Thesaurus) are encouraged.

9. **Parts of the Manuscript**

   a. **Title page**

   iii. The title page should contain title of the paper, full name of all authors, their titles and
affiliations, and academic qualifications, contact numbers of the authors including e-mail, mailing address and telephone and fax numbers.

ii. The title should be short and contains the key words.

iii. If the paper has been presented in a scientific meeting, insert a footnote on the name, address and date of the presentation.

b. Abstract and key words

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c. Text

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The manuscript should be divided into the following subsections: Introduction, Objectives, Material and Methods, Results, Discussion, Acknowledgements, References.

Generally, the introductory section should be concise and focused on the specific subject of the manuscript. The Result section should contain only findings borne by the study. The Discussion section attempts to explain the findings of the study based on current knowledge. It should not be a literature review.

Whenever appropriate, the metric system, Systeme International (SI) units, and temperature in degree Celsius are used. Non-proprietary (generic) names should be used for medical substances, unless the use of a specific brand name is important. In the latter situation, the pharmaceutical interest should be declared.

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d. Acknowledgement

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